CTEIS User Group Meeting (Teams) Wednesday, March 8, 2023 9:00 – 10:00 am

Notes from Microsoft Teams Meeting

- 1. Attendance of CTEIS Representatives for each CEPD (obtained from Teams Chat) see last page.
- 2. PTD Technology Update
 - **Follow-Up** reporting is done, and PTD is in the process of verifying the data before producing the Follow-up Reports.
 - **Enrollment** PTD will release an update to the **manage students** portion of CTEIS that will increase efficiency and processing speed.

• CTEIS Reports

- PTD is developing a new report for Migrant Students, which should be available next week.
- As time permits, PTD is rebuilding older reports to increase processing speed.
- **CTEIS Training** Training sessions for Spring CTEIS Reporting tasks available next week (March 14th and 16th). **Note**: these training sessions have been expanded to allow for more participants!
- Enrollment Completion Report Doug is reviewing CTEIS to include additional checks for data required for Migrant students. These checks will be available near the end of March.

Items required for Migrant students in CTEIS will include <u>course type</u> (full year, half year, or hours completed). Much of the Migrant student data will be imported from MSDS (Michigan Student Data System).

3. Ouestions and Discussion

- There was discussion concerning the 3-Year Instructional Design Report that reflects both Perkins IV segments and Perkins V competencies (Excel Export File). The group indicated that this was a little confusing and recommended displaying segments and competencies separately. PTD will look into this.
- There was concern about the accuracy of the Bad UIC Report. Doug indicated that
 there was an issue with the speed of the UIC Checker which affects the accuracy of
 the Bad UIC Report. (The Bad UIC Report reflects invalid UICs "unchecked" UICs
 are considered invalid, until they have been checked.) PTD has been working to
 improve the speed, and the backlog was significantly lower on Monday.
- The group wanted to know if the Segment Q and Competency Z Reports were going to be available. Doug indicated that PTD was working on them.
- Steven indicated that the processing speed of importing students has greatly improved!

- CTEIS Users indicated that they were unable to register for Spring Training, as the system indicated that the sessions were full.
 PTD has opened these training sessions to allow for more participants!
- There were questions concerning a report that could be used to determine a student's advancement status (concentrator or completer). Doug indicated that PTD is developing a Completer Assessment Report (to be available near the end of March). Reviewing both the Completer Assessment Report and the Student Advancement Report should provide a good idea of the student's advancement status.

As Always... We encourage the CTEIS User Group, as representatives for their CEPD, to share information gleaned from these conference calls with other CTEIS Users in your respective CEPDs. Forwarding the Notes and information received from the conference calls is a good way to keep everyone informed, and may help to reduce problems, concerns, and errors.

Please see the PTD Technology website below for Minutes of past conference calls and additional information. http://support.cteis.com/Resources/User-Groups

CTEIS User Group Attendance

*Note: If you participated in the March 8, 2023 Microsoft Teams meeting, and your CEPD is not checked, please email Joan Church to be added to the attendance list.

CEPD	Last Name	First Name	Representative	9-21-2022	11-16-2022	1-18-2023 (Cancelled)	3-8-2023	5-10-2023								
01	O'Leary	Dawn														
02	Smith	Shannon						Ш	Щ	Ш	Щ				Щ	Щ
03	Wilmot	Erin						Ш	Ш						Ш	
04	Pelkola	Lori						Ш	Щ	Ш	Щ				Щ	Щ
05	Miron	Jennie						Щ	Щ		Щ				\perp	Щ
06	Jones	Patricia						Щ	Щ	Щ			Щ	Щ	Щ	Ш
07	Sanderson	Hannah						Щ	Щ				Щ		Щ	Щ
08	Jaroneski	Debbie					Щ	Щ	Щ	Щ	Щ				Щ	Щ
09	Kania	Angie			Щ		Щ	Щ	Щ	Щ	Щ		Щ		Щ	Щ
10	Tennant	Colleen		\boxtimes	Щ		Щ	Щ	Щ	Щ	Ш		Щ		Щ	Щ
11	Warren	Alexandrea		$\underline{\sqcup}$				Щ	Щ	Щ			Щ	Щ	Щ	Щ
12	Young	Jay				Щ		Щ	Щ	Щ	Щ		Щ	Щ	Щ	Щ
13	Zirkle (Hammond)	Stacy				Ц		Щ	Щ	Щ			Щ	Щ	Щ	Щ
14	Teske	Jocelyn		<u>×</u>			<u> </u>	Щ	Щ	Щ	Щ			Щ	Щ	Щ
15	Smith	Amy Jo		Щ				Щ	Щ						Щ	Ш
16	Behmlander	Patti		$\underline{\sqcup}$		Щ		Щ	Щ	Щ	Щ		Щ	Щ	Щ	Щ
17	Myers	Heidi						Щ	Щ	Щ	Щ			Щ	Щ	Щ
18	Deans	Kim		$\underline{\boxtimes}$		Ц		Щ	Щ	Щ			Щ	Щ	Щ	Щ
19	Nunn	Jodie		Щ				Щ	Щ	Щ	Щ				Щ	Щ
20	Graves	Kelly		Щ			X	Щ	Щ	Щ	Щ			Щ	Щ	Щ
21	Mahn	Pam		Щ				Щ	Щ	Щ	Щ			Щ	Щ	Щ
22	Gerlach	Sharon						Щ	Щ	Ш	Щ			Щ	Щ	Щ
23	Mieske	Terrie		Щ				Щ	Щ	Щ	Щ				Щ	
24	Bartolowits	Megan						Щ	Щ	Щ	H		Щ	Щ		$\parallel \parallel$
25	Gordon	Shelli						Щ	Щ	Щ	\blacksquare		Щ	Щ	Щ	
26	Navarro	Tracy					Щ	닏	牌	쁜	븯	Ļ	뿌	\blacksquare	\square	$\parallel \parallel$
27	Genaw	Tammy	X	<u>×</u>				닏	牌	H	\blacksquare		H	\blacksquare	H	∐
28	Ball	Kristen						닏	\mathbb{H}	H	\blacksquare		쁘	\blacksquare	\square	$\parallel \parallel$
29	Villarreal	Norma						닏	牌	H	\blacksquare		H	\blacksquare	Щ	H
30	Lloyd	Cari	\boxtimes	\boxtimes	igwedge		\boxtimes									

CEPD	Last Name	First Name	Representative	9-21-2022	11-16-2022	1-18-2023 (Cancelled)	3-8-2023	5-10-2023								
31	Courter	Jackie						Щ	Щ	Щ		<u> </u>	<u> </u>		<u> L</u>	╝
32	Anderson	Holly						Щ	Щ	Щ		<u> </u>	<u> </u>	_	<u> </u>	╝
33	Rehkopf	Jacquie										<u> </u>	<u> </u>		<u> </u>	╝
34	Galvan	Debbie			\boxtimes							<u> </u>	<u> </u>	<u> </u>	<u> L</u>	$\underline{\parallel}$
35	Schomisch	Michael			\boxtimes							<u> </u>	<u> </u>		<u> </u>	Щ
36	Bowers	Katrina	\boxtimes	\boxtimes	\boxtimes		\boxtimes					<u>] L</u>][<u> </u> L	\rfloor
37	Kulka	Kristina][IJE	
38	Blair	Kimberly					\boxtimes									
39	Billes	Steven		\boxtimes	\boxtimes		\boxtimes									
40	Williams	Shannon			\boxtimes											
41	Wilcox	Sharon	\boxtimes													
42	Evers	Jason		\boxtimes	\boxtimes											
43	Jones	Charlie		\boxtimes	\boxtimes											
44	Keck	Jeannine	\boxtimes	\boxtimes	\boxtimes		\boxtimes									
45	Brugger	Sheila			\boxtimes		\boxtimes									
46	Frank	Brenda					\boxtimes									$ box{}$
47	Steinberger	DyAnn	\boxtimes	\boxtimes	\boxtimes		\boxtimes									Ī
48	Walker	Madison	\boxtimes	\boxtimes			\boxtimes									$ lab{1}$
49	Kern	Trish	\boxtimes	\boxtimes	\boxtimes		\boxtimes									╗
50	Sallee	Samantha	\boxtimes	\boxtimes	\boxtimes		\boxtimes									Ī
51	Fenning	Jennifer	\boxtimes	\boxtimes	\boxtimes		\boxtimes									Ī
52	Hazelman	Margo														$ lab{I}$
53	Hills	Michele		$\overline{\boxtimes}$										Ī		$ lab{T}$
PTD	Wiesner	Doug														╗
OCTE	Church	Joan														
	Milton	Valerie														I
OCTE	Kroll	Jill														Ī
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