Spring Newsletter 2015

CTEIS Informer

Learning that works for Michigan
CTE

SPRING is HERE!

That is the last date that CTEIS can guarentee the students will be included in this years reporting. This is to ensure OCTE has time to match the enrolled student UIC with complementary school data. Students only need to be entered in CTEIS and enrolled in any valid CTE program within CTEIS. Grades are not required.

Note

The CTEIS/MSDS Match process has now been automated to occur twice a week, on Wednesday and Friday.

CTEIS was most recently updated on May 01, 2015.

CTEIS Documentation and Knowledge Base

We have a new site for CTEIS Documentation and Important CTEIS Information.We have been working hard to make CTEIS documentation more easily available to you.

You can access the new Knowledge Base at:CTEIS Documentation and Knowledge Base.

You will now be able to use the Search facility to search through the entire CTEIS documentation. Also, you can watch the Training videos without having to download any plugins. Your suggestions and comments are welcome!

Building Reports Updates

- Comp A report -Updates
- Can now export Program Enrollment History Report to Excel
- Segment Q report - Local course name is now shown when multiple courses are listed.
- Program Enrollment Summary report - Enabled sorting of students' records by either Course Section Code or by Enrollment Dates.

CTEIS Updates

- Manage Enrollments -Copy Students allow setting subsection
- PEAS report replaced with COMP A and COMP A Summary report
- Enrollment Validation will now show missing grades as a warning not an error. Will convert to error from 4/1 to 7/1.
- Assessment Analysis report now show column whether data was included in CPI calculations.

Maximize Completers

To ensure that you receive the accurate number of completers you must verify your data. Biggest errors come from:

- Instructional design- Use the instructional design report to regularly check that the course sections within each of your active programs, together, deliver all 12 segments.
- Wrong subsection and Grades- Use the Program Enrollment History report to view the segments a student has received and determine if they are progressing toward completion as expected.

APRIL, 2015

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Training

Register for CTEIS training and check training schedules at:

http://www.ptdtechnology. com/CTEIS/ScheduleRegisterforTraining.as px

If you find discrepancies in the information then check the:

- Student ID
- Student is enrolled in the proper subsection
- Student received the correct grade
- Assessments- Use the Completer Assessment report and the Completer Assessment Summary report to determine who your end of year completers/concentrators are going to be (without the results of the assessment).